



कार्यालय प्रधान मुख्य आयकर आयुक्त,

आन्ध्र प्रदेश व तेलंगाना, हैदराबाद

Office of the Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana, Hyderabad,

दसवीं तल, आयकर शिखर/ 10TH Floor, Income Tax Towers,

ए.सी. गार्ड्स, हैदराबाद/ AC Guards, Hyderabad - 500 004.

टेलि.नं./Tel. No. 040 - 23425474, फैक्स/ Fax 040-23241427

F.No.CCAP/Training/Estt/2019

Date: 25/10/2019

MEMORANDUM

Sub: Establishment – IT Department, AP & TS – Special Course on Effective Audit Mechanism for the Officers and Inspectors working in Audit Wing on 14.11.2019 & 15.11.2019 at DTRTI, Bangalore – Nomination of officers - Regarding.

Ref: Letter in F.No.28/Planning/DTRTI/BNG/2019-20, dated 09.10.2019, received from the DTRTI, Bangalore.

The following Officers and Inspectors working in Audit Wing as per Annexure are hereby nominated for the **Special Course on Effective Audit Mechanism** on 14.11.2019 & 15.11.2018 at DTRTI, Bangalore.

2. Training for better delivery is a huge challenge in contemporary times. For the department of Income Tax, its sole and most significant asset is manpower and accordingly, equipping government personnel with necessary skills is utmost importance. Thus, the Heads of Office concerned are directed to relieve the officials so as to enable them to attend the training.

3. The Principal Chief Commissioner of Income Tax (CCA) desires that the officers sponsored for training should not apply for leave during this period. If any of the officer has already applied for leave, he/she should suitably revise the period of leave so that he / she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

4. Even if any of the officer is under orders of transfer from the present office, or any particular officer has not reported for duty at the place of posting, he/she should invariably attend the training course.

5. The officers who require hostel accommodation at DTRTI have to apply online in advance (three days before arrival date) by sending an e-mail to DTRTI at www.dtrtibanglore.com. For any further queries regarding the Course and any assistance, the officers may contact:

(a) Shri N. S. Pahnidharan, DDIT(Trg.)-3, Contact No. 8762300728

(b) Shri Durga Dash, ITI, DTRTI, Bangalore, Mob.No.8762300643

6. The officers nominated for the training are directed to make return journey arrangements only after 7:00PM on the day of training.

7. It is noticed that officers who are nominated for course are filing representations seeking exemptions from attending the training citing various reasons. In this regard the officers concern may note that unless there is communication from this office regarding cancellation their nomination for the training courses, the officers should attend the Training Course invariably. **Any requests for exemption to attend the training without recommendation of the head of office concerned shall not be considered.**

(M. MOHANA BABU)

Deputy Commissioner of Income Tax,
(Hqs)(Admin.),Hyderabad

Copy to:

1. All the Officers concerned through Head of Office.
2. The Addl. Director General (Trg.), Direct Taxes Regional Training Institute, Plot No.17, Near HMT Watch Factory, Jalahalli, BANGALORE 560 013
3. The Head of Office concerned.

ANNEXURE

SNO	EMP CODE	NAME OF THE OFFICER AND DESIGNATION (S/SRI/SMT)	POST HELD BY OFFICER / OFFICE OF THE OFFICIAL	MOBILE NO
1	132150	A. V. SRINIVASA RAO, DCIT	DCIT(AUDIT), HYDERABAD	8985972370
2	116423	RAMA KRISHNA CHAMARTHY, ITO	ITO(IAP), GUNTUR	8985970676
3	147477	RAMA MANOHAR BEDUDURI, ITO	ITO(IAP)-I, HYD	8985970276
4	134244	LALITHA MANIRAJ, ITO	ITO(IAP)-II, HYD	8985970379
5	147520	GOVINDA RAJULU DASARI, ITO	ITO(IAP)-III, HYD	8985970530
6	117247	VENKATESWARA PRASAD S, ITO	ITO(IAP)-IV, HYD	8985970391/ 7702835766
7	147519	NAGARATNAM REDDYPOGU, ITO	ITO(IAP)-V, HYD	9392417791/ 8985970491
8	116666	VENKATA SATYA RAMESH KUMAR K, ITO	ITO(IAP)-VI, HYD	9848831792/ 8985970732
9	116249	SRINIVASA MURTHY RAJUPALEM, ITO	ITO(IAP), TIRUPATI	8985970260
10	117288	VENKATESWARA RAO P, ITO	ITO(IAP)-I, VISAKHAPATNAM	9494185527
11	117712	SATYANARAYANA K V V, ITO	ITO(IAP)-II, VISAKHAPATNAM	9441278602/ 8985970671
12	121535	RADHAKRISHNAPRASAD JONNABHATLA, ITI	O/O ITO(IAP), GUNTUR	8985971603
13	148676	BALAJI KAILASH NATH LAL, ITI	O/O ADCIT(AUDIT), HYDERABAD	8985971314
14	159948	LAM KHAW LUN H, ITI	O/O ADCIT(AUDIT), HYDERABAD	8985972293
15	117577	MARY RATNA KUMARI T, ITI	O/O ADCIT(AUDIT), HYDERABAD	8985970941
16	134025	SATHYAM PUNI, ITI	O/O ADCIT(AUDIT), HYDERABAD	8985970913
17	116607	VENKATA ADI SEKHAR GUDIVADA, ITI	O/O ADCIT(AUDIT), HYDERABAD	8985971279
18	138730	VENKATA PRASAD MUNAGALA, ITI	O/O ADCIT(AUDIT), HYDERABAD	8985971135
19	176402	GIREESHA KOPPADA, ITI	O/O ITO(IAP), RAJAHMUNDRY	8958972352
20	141694	SATYA NARAYANA SETTY K S V, ITI	O/O ITO(IAP), VIJAYAWADA	8985971328
21	116819	NAGESWARA RAO S V S S, ITI	O/O ITO(IAP)-I, VISAKHAPATNAM	8985971116
22	145263	BHARGAVI D, ITI	O/O ITO(IAP)-II, VISAKHAPATNAM	8985970158